

South Dakota Council on Developmental Disabilities
Minutes of Meeting – January 27, 2005

The SD Council on Developmental Disabilities met on January 27, 2005 at the Holiday Inn Express in Ft. Pierre, SD.

Members Present

Travis Arneson
Deborah Bouchie
Vikki Day
Dillon Haug
Robert Kean
Grady Kickul
Lisa Lunstra
Michael McRoden
David Nissen

Carol Ruen
David Scott
Georgene Short Bull
Kayla Tinker
Isabel Trobaugh
Eileen VanSoest
Lex Werdel
Ted Williams
Val Wysuph

Others Present

Edith Arneson
Beth Henrichsen

Nathan Miller
Arlene Poncelet

INTRODUCTORY REMARKS

Chairperson Deborah Bouchie called the meeting to order. Everyone introduced themselves.

APPROVAL OF AGENCA & MINUTES

Isabel Trobaugh moved, seconded by Ted Williams to approve the agenda. Motion carried.

David Scott moved, seconded by Kayla Tinker to approve the minutes of the Council Meeting held September 14-15, 2004, the Executive Committee Meeting held September 14, 2004 and the

Executive Committee Meeting held January 10, 2005. Motion carried.

Lisa Lunstra moved, seconded by Grady Kickul to ratify the following actions taken by the Executive Committee on January 10, 2005: Rapid City Club for Boys grant application, present to full Council January 27, 2005; "Next Steps" proposal from BHSSC, recommend no presentation to full Council; Approval of reimbursement and stipend requests from Council members. Motion carried.

DIRECTOR'S REPORT

Arlene updated the group on the FFY05 grant award and federal funds available for projects. There is approximately \$120,412.13 of FFY04 federal funds remaining. The council received \$458,614 for FFY05. \$375,000 of this is available for projects. This gives a total of \$495,412.13 available for projects.

Arlene shared a request she received from a retired pro fisherman from the Pierre area. He takes individuals with disabilities and youth fishing. He visited with Arlene to see if the council had any funds to assist him in purchasing a new pontoon. He was originally working with Dan Rounds and Keith Rouse on a PASS plan. Arlene explained what the Council had offered in the past (50-50 match for accessibility equipment). Arlene also explained the possibility that individuals with developmental disabilities who could not afford to pay could apply to the Council for assistance. Arlene also offered the \$500 Donation Request as a way to assist him in purchasing equipment for the youth who are part of the mentor program through the SD Discovery Center. The Council discussed what we could do to help him, and it was agreed that the Council would help individuals who want to participate in recreation activities (including fishing trips) by providing them with stipends if they apply directly to the Council.

Arlene mentioned the SD Coalition on Judicial Nominations-organization teleconference will be held January 31, 2005. Anyone interested can see her for details.

Arlene encouraged Council members, especially those with disabilities, to attend the Voting Machine Vendor Fair at the Ramkota in Pierre from 4-7 on January 28, 2005. This will be located in the Lewis & Clark Hallway.

Arlene had information available on numerous activities coming up: Fetal Alcohol Spectrum Disorders Training at SDDC in Redfield will be held February 15-16, 2005; Mid-Winter Rehab Conference will be held March 7-9, 2005; and the Governor's Award Luncheon will be held March 8, 2005.

Other items available were: Partners in Policymaking applications; Annual Head Start Profile 2005; Child Care & Early Learning Opportunities Task Force Report January 2005; Child Care Matters-The Economic Impact of the Child Care Industry in SD—Both an Overview and the Full Report; Missouri Council on DD Newsletter, January 2005 that addresses direct support professionals and the College of Direct Support.

ADMINISTRATION ON DEVELOPMENTAL DISABILITIES ANNUAL REPORT

Arlene discussed the annual report for FFY04 that has been submitted to ADD. The group reviewed the Council's goals, objectives and performance targets from the State Plan and the outcomes submitted to ADD through the annual reports for FFY2002, 2003 and 2004.

The group discussed objectives in the State Plan that may need more discussion or to be amended or removed. These included:

- Employment-Objective 1.4-Self Employment;
It was recommended by Grady Kickul that the Council

collaborate with the Mike Walling SSI/SSDI Benefits training sessions that will be occurring later this year and also to look into the possibility of providing technical assistance through the Division of Rehabilitation Services rehab counselors for individuals whose employment plans include self-employment.

- Housing-Objective 2.2-Training on housing options and opportunities;
The Housing Workgroup through SD Advocacy Services has some activities planned to provide information through a number of newsletters, websites, and events. I think this will fulfill this activity. Arlene also stated that she did not feel that the Council should pursue the update of the Resource Manual at this time – unless it becomes apparent through the Workgroup discussions that it may be beneficial.
- Health-Objective 3.3-Public awareness activities;
The Council asked if the FAS grants fit in this category. Yes, if they do the public awareness activities. But we also need to remember that this discussion also began as a need to educate the medical profession on a variety of topics related the health and DD. Arlene reported that the Co-Occurring Disabilities Resource Network was working on a toolkit for ATCs and mental health centers that could be promoted. Also, Ted Williams suggested contacting the SD Association of School Psychologists to offer training on FASD at their annual meeting.
- Education & Early Intervention-Objective 4.2-Resources for Parents/Guardians;
Arlene mentioned that previously the Council has contributed to the printing/material costs associated with the FILEs (Folders of Life Experiences) developed by a workgroup and disseminated by SD Parent Connection. Arlene mentioned

that SD Parent Connection would probably be looking for funding to reprint FILEs. The Council members who were aware of the FILEs felt it was a good project and a proposal would be accepted.

- Quality Assurance-Objective 8.2-Self-Advocates Organization;

Arlene shared a handout that shows the language from the DD Act related to support for a self-advocacy organization. The group discussed what the Council had funded in the past. David Scott shared his experience with People First in Brookings and that “self-advocacy needs to mean something – even to the staff”.

One suggestion was to collaborate with PLANS and as more individuals become involved with planning and/or directing their own services that there may be a natural evolution to want to “gather” – whether that be for training, networking or advocacy activities. Another suggestion was to contact Shelly Pfaff with the SD Coalition of Citizens with Disabilities to discuss a project to increase the involvement of individuals with developmental disabilities in diverse coalitions rather than just focusing on such groups as People First or The Empowerment Network as done previously.

- Formal & Informal Community Supports-Objective 9.6-Building System Capacity for Unserved & Underserved Populations

Originally this was focused on individuals with developmental disabilities in the transition ages going from school to work or community services. Arlene discussed this goal in relation to the PLANS activities. For future reporting, Arlene will request the PLANS project to complete the grantee survey (even though at this point, the Council

involvement is through the Workgroup and does not include any funding).

MONITORING AND TECHNICAL ASSISTANCE REVIEW SYSTEM (MTARS)

The Administration on Developmental Disabilities (ADD) will be coming to SD for a MTARS site visit June 20-24, 2005. Arlene provided a handout with some information from various ADD meetings and newsletters. This will be discussed in greater detail at the next meeting.

UPDATES

Division of Developmental Disabilities

Carol Ruen reported to the group regarding the Division of Developmental Disabilities.

- In the SFY06 Budget Request, the Division asked for 1.4% provider inflation for the Adjustment Training Centers; consumer expansion for 45 adults because of kids turning 21; funding for an additional Family Support program.
- There are currently 12 FS programs with 202 children on the FS waiting list. Another program would take about 50 of those children off that waiting list.
- Through the PLANS grant, the Division will implement three PLANS programs serving approximately 150 adults with hopes to create a waiver program when the grant ends.
- The SD Guardianship program moved from the Division to the Office of the Secretariat.
- The Division currently serves 11 individuals through the Adult Foster Care Program.
- Respite Care provides up to \$950 per year for care for individuals with developmental disabilities or special needs living in their homes.
- The Division is currently using the data gathered during the 2002-2003 NCI survey. CMS has provided a Quality Framework, which is a QA tool to measure and improve

services received. The Division may request funds from the Council for another survey in 2006.

PLANS Grant

Brooke Lusk reported to the group regarding the PLANS Grant.

- The People Leading Accessible Networks of Support (PLANS) grant is a five year grant from ADD of \$250,000 per year with an \$83,000 match.
- Individuals must be 18 or older, living independently or in their home to qualify for PLANS services. There are no financial limits to qualify for PLANS services.
- There are currently two programs in Eastern South Dakota. The fiscal agent for the Southeast (SE) program is the Mitchell Area Adjustment Training Center. Kristin Kiner has been hired as the coordinator for the SE program. She is located in Sioux Falls. She will provide service coordination to about 40 people.
- The PLANS grant will “take over” the Adult Family Support program when those grant funds end.
- The Division is currently working with the Grant & Roberts Counties Developmental Disabilities Community Support Advisory Committee in the Northeast (NE) part of the state to find a fiscal agent. Once a fiscal agent is established, a coordinator for that program will be hired.
- The PLANS program can pay for help with budgeting, cooking, respite care, incontinence supplies, recreation, employment services, and more.

Alliance for Full Participation Summit

Brooke Lusk reported to the group that:

- The Alliance for Full Participation is a group of 11 national organizations that have joined together to work as partners to achieve a world where people with developmental disabilities and their families realize the promise of

integration, productivity, independence and quality of life choices.

- A summit is to take place September 21-24, 2005 in Washington, DC.
- Each state will convene a team for this purpose. Wanda Seiler will lead the team for SD, and the PLANS workgroup will make out the rest of the team.
- There are 3 themes that states are working on – Leadership; Community Membership & Self-Determination; and Enhancing Service & Workforce Quality.
- The PLANS workgroup has applied to be presenters and are waiting to here if they have been selected.
- Part of the discussion of the Council was paying for people to attend this summit. It is estimated that it will cost \$1500-\$2000 per person to attend. Early bird registration is due by March 1, 2005, and is \$299 per person. Wanda Seiler, Ted Williams, Vikki Day, Travis Arneson (& Edith), and Michelle Powers are members of both the DD Council and the PLANS Workgroup. Arlene Poncelet would normally attend this national meeting of the National Associations of Councils on Developmental Disabilities which is part of this Summit.

Robert Kean moved, seconded by David Nissen to set aside \$7,500 of Council funds to pay for the above mentioned people to travel to the Alliance for Full Participation Summit. Vikki Day, Lisa Lunstra, Ted Williams and Travis Arneson abstained. Motion carried.

GRANT APPLICATION – COLLEGE OF DIRECT SUPPORT ON-LINE TRAINING PROGRAM FOR SOUTH DAKOTA AGENCIES' DIRECT SUPPORT PROFESSIONAL STAFF – 2nd YEAR

Tom Scheinost and Eileen VanSoest presented to the group. This project helps train adjustment training center (ATC) staff and others via the College of Direct Support's (CDS) on-line

curriculum. Tom reported that SD is currently the only state to have full participation of the developmental disabilities system in the CDS. Approximately 2,400 staff and 2,600 individuals served will be positively affected by this training. SD is currently working to make the CDS available to parents, guardians, and individuals served as well as PLANS staff.

It is projected that this project will be fully implemented in 3 years. Some of the goals of the project are to have all 19 ATCs and SDDC in Redfield participating by May 1, 2005; to seek ongoing funding sources to continue the project; and to work with the Division of DD to seek other funding options. The effectiveness of this training will be evaluated by a decrease in the number of unusual incident reports (UIR), salary impacts (incentives to staff), turn over and job satisfaction.

Eileen reported that the workgroup and the Division of DD reviewed the courses and compared them with the Administrative Rules of SD to make sure the courses are meeting the needs of individuals receiving services in SD. Sixty seven notations were added to the curriculum specific to SD.

Some agencies have computers on site, and others find other ways to utilize computers for the training. Huron Area Center for Independence (HACFI) staff use the computer lab at the Career Center. The plus side to this is that the Career Center staff can also utilize the CDS training.

ECCO in Madison had an individual take the course, but this individual is unable to read and failed the test portions of the on-line curriculum. ECCO staff found software to read the tests for this individual. Sioux Vocational Services in Sioux Falls has announced the offering of the training to family members, guardians, etc. via their newsletter. SDDC in Redfield has promoted 7 staff people who have completed the courses.

The College of Direct Support seems to be exciting agencies. Staff response has been very good, and the younger generation of staff members especially enjoys it! As of 12/29/04, 1,483 learners are enrolled, 4,930 lessons are completed, and 4,091 hours are logged. These numbers increase every day.

Tom reviewed the budget request for this proposal and answered questions of Council members. The licensing fee is based on the number of consumers supported. The CDS can be accessed from any computer with internet access. The reading level is about 6th to 8th grade. The question was asked about what agencies are doing with the money saved by using the CDS. Money is not really saved, it is just used differently.

Lisa Lunstra moved, seconded by Lex Werdel to approve \$84,598 of federal funds for the proposal entitled "College of Direct Support on-line training program for SD agencies' direct support professional staff-second year". Motion carried. Carol Ruen, Eileen VanSoest and Ted Williams abstained.

GRANT APPLICATION – NATIVE AMERICAN DISABILITY SUMMIT 2005

Marla Bull Bear, Executive Director of the Native American Advocacy Program for Persons with Disabilities, presented to the group. The goal of this project is to enhance opportunities to develop prevention strategies and activities.

Last year there were 112 participants; 65 of which were individuals with disabilities. The theme of this year's summit is Preventative Health Care. Preventative Health Care would include those related to the prevention of FASD, Traumatic Brain Injury and other disabilities resulting from chemical abuse and violence.

The goal of the summit is to have 600 participants. More entities are being sought for financial support. They try to have at least 10 individuals from each reservation, and many people from all reservations do attend. This year, they are partnering with other agencies, such as law enforcement and domestic violence shelters.

One main comment from the Council is the timeline of this project. It is always very short, and things are done at the last minute. However, it always seems to go very smoothly.

Valary Wysuph moved, Dillon Haug seconded to approve \$6,000 of federal funds for the proposal entitled “Native American Disability Summit 2005”. Motion carried. 1 member voted no.

LEGISLATIVE UPDATE

Arlene and Robert Kean discussed a few bills and topics that are currently in front of the SD Legislature that may be pertinent to the Council. The deadline for bill submission is early next week, so more bills are expected. Council members were encouraged to use the Legislative Research Council’s website to check on legislation that is before the State Legislature. Shelly Pfaff, SD Coalition of Citizens with Disabilities, tracks legislation that impacts people with disabilities and maintains an email list where anyone can sign up to receive updates.

STATE AGENCY & DD NETWORK UPDATES

SD Developmental Center-Redfield

Ted Williams spoke to the group regarding the SDDC.

- SDDC’s mission has changed through the years. Goal is to place individuals in community settings – short-term stays at SDDC.
- SDDC and the ATCs are working together to keep people out of SDDC and in their communities if possible.

- SDDC's SFY06 budget request included an increase for inflation only.
- SDDC is serving more individuals with co-occurring disabilities. This makes for an increase in prescriptions to serve individuals with mental health disorders.

Department of Health

Kayla Tinker spoke to the group regarding the Department of Health.

- The Metabolic Program is a battery of tests performed on infants within the first 24 hours of life. This test currently includes 3 tests but the Administrative Rules are being amended to include 30 more disorders. The Rules Hearing should be completed this spring. Hopefully, many disorders can be caught much earlier in life and treated.
- The Department of Health is looking at an electronic vital records system to utilize when tracking births and testing results. Home births are not always tested within the time frames necessary.
- A video is being developed for parents to help them understand the importance of these tests. A public awareness campaign will be used to promote this rule change among medical professionals.

Division of Rehabilitation Services

Grady Kickul spoke to the group regarding the Division of Rehabilitation Services.

- DRS is commonly known as Voc Rehab. This division provides rehab counseling, training and job placement.
- There are 12 offices statewide employing about 50 rehab counselors and serving about 6,000 individuals.
- Some services provided are independent living services, advocacy, housing, home modification and assistive devices.
- DRS also performs SSDI determinations; about 10,000 per year.

- DRS is asking for less than a three percent increase in their budget this year.
- The Statewide Needs Assessment has been completed. The USD Research Bureau is compiling the results, and they will be released on March 16, 2005.
- Work World is a new program that has been in the planning stages for about 3-4 years. This is a benefit analysis software that analyzes a person's impact of employment on their benefits.
- TBI Advisory Council and USD School of Medicine – grant application-\$188,000 available for spinal cord/TBI research.

USD Center for Disabilities

Arlene informed the group that the USD Center for Disabilities has received funding for 2 Fetal Alcohol Spectrum Disorder (FASD) workgroups for planning activities; one for prevention of FASD and the other to work with the juvenile justice system.

DD Network

- The DD Network has had bags made to promote the DD Network and People First Language. A brochure is also being prepared. March is DD Awareness Month, so these and other activities are being planned for March.

GRANT APPLICATION – BUDDY PROGRAM

Chad Vogel and Helen Jenkins spoke to the group. The goals of this project are to have “buddies” trained to mentor boys with developmental disabilities; to make a positive change in the lives of 40 boys with developmental disabilities; to provide positive experiences through social recreations for boys with developmental disabilities; and to make the buddy program available to other agencies or organizations to replicate.

The Rapid City Club for Boys has about 1,000 members ages 6 to 17. The membership fee is \$7.00 a year. This membership

includes meals and all programs provided by the Club. There are currently 32 boys with developmental disabilities in the buddy program; 91 mentors have been trained. Volunteers also mentor.

The Club plans to have a 3rd party analyze and evaluate the program so the Club can publish a “handbook” about the program to help other organizations replicate the program, and to help get outside funding sources in the future.

Lisa Lunstra moved, seconded by Michael McRoden to approve \$14,379.03 of federal funds for the proposal entitled “Buddy Program”. Motion carried.

GRANT APPLICATION – YOUTH LEADERSHIP FORUM 2005 AND THE 2005 YOUTH LEADERSHIP FORUM REUNION AND DAY AT THE CAPITOL

Barb Rohrbach and Kyle Foster presented to the group. The goals of the project are for students with disabilities to explore personal leadership and career plans; to provide students the opportunity to be in the midst of their peers, to learn of common challenges and experiences and the opportunity to learn from one another; to encourage youth not to put unnecessary limits on their academic and career goals by exposing them to successful role models; to provide specific training programs on leadership development, self-determination, and career preparation to assist students in choosing vocations and making educational choices; and to assist young people to become aware that they have both a right and a civic responsibility to secure the highest form of employment for which they are qualified. Last year, 26 kids participated in the program. The program can hold up to 36. 50 applications have been received to date for the 2005 session.

David Nissen moved, Vikki Day seconded to approve \$10,000 of federal funds for the proposal entitled “Youth Leadership Forum

2005 and the 2005 Youth Leadership Forum Reunion and Day at the Capitol". Motion carried. Lisa Lunstra abstained.

GRANT APPLICATION – PROVIDING INFORMATION AND RESOURCES TO SOUTH DAKOTA

Heather Stettnichs presented to the group via teleconference. The goal of this project is to provide developmental disabilities information and resources to the people in South Dakota and maintain the Center for Disabilities' information and resource collection. People can get information from the Center for Disabilities by calling the toll-free number, from their website and from the Wegner Center. The Center for Disabilities distributes 4 handbooks; the Resource Guide, FAS Handbook, DD Handbook and the Autism Handbook, along with many other brochures, flyers, books, videos and CD's. The Council asked if the handbooks and other materials are currently available in other languages. Heather replied that they are not, however if someone were to make that request, the Center would do so.

Ted Williams moved, seconded by Travis Arneson to approve \$12,500 of federal funds for the proposal entitled "Providing Information and Resources to South Dakota". Motion carried. Eileen VanSoest abstained.

REQUESTS FOR FUNDING

- Leadership Development for Adults with Developmental Disabilities and a Statewide Organization led by People with Developmental Disabilities.
See earlier discussion regarding the PLANS project activities and contacting the SD Coalition of Citizens with Disabilities.
- SDACBS training
By consensus the Council agreed they would accept a proposal from the SD Association for Community Based Services related to a third year of funding for the Workforce Development activities.

- Needs Assessment/surveys
By consensus the Council agreed they would accept a proposal from the Division of Developmental Disabilities for a second project for the National Core Indicators surveys.
- Recreation
No RFF will be issued. Arlene was instructed to provide funding through the Individual Assistance program for requests related to recreation activities and to promote this option after discussion with the Division of DD regarding what should be provided by agencies for individuals currently receiving services.

NEXT MEETING DATE & PLACE

The Council reviewed dates and tentatively set the next meeting for April 15, 2005 in Sioux Falls. This will be the Friday before Partners Graduation. The meeting will begin at 8 a.m. and be completed no later than 4 p.m. Central Time.

ADJOURNMENT

Meeting adjourned at 3:00 pm on January 27, 2005.